

**The Director of Environment and Housing is authorised<sup>1</sup> to discharge the following functions<sup>2</sup>**

**1) Community Safety including:-**

- a) CCTV;
- b) Reduction of crime and disorder;
- c) Tackling anti-social behaviour; and
- d) Tackling domestic violence.

**2) Public Health Protection and Control of Statutory Nuisance including:-**

- a) rubbish accumulations and fly-tipping;
- b) domestic, commercial and industrial noise, fumes and odours;
- c) air quality management; and
- d) other forms of pollution harmful to public health.

**3) Environmental Health and Consumer Protection including:-**

- a) food hygiene and safety;
- b) health and safety at work<sup>3</sup>;
- c) monitoring and control of infectious diseases;
- d) private water supply monitoring; and
- e) animal health and welfare<sup>4</sup>.

**4) Streetscene and Environmental Management including:-**

- a) street cleaning;
- b) litter bin provision and maintenance;
- c) gully cleaning;
- d) provision and cleaning of public conveniences;
- e) graffiti removal; and
- f) dog control and dog warden service.

**5) Car Parking including:-**

- a) Operation and maintenance of on and off street car parking provision;
- b) Decriminalised parking functions including:-
  - i) issuing of parking contravention notices; and
  - ii) camera operated bus lanes;
- c) Provision of commercial and residential parking permits; and
- d) monitoring and enforcement of disabled 'blue badge' parking use.

**6) Sustainable Energy and Carbon Reduction including:-**

- a) Formulation and implementation of sustainable energy and carbon reduction policies for the city.

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<sup>1</sup> Save where the Leader or the relevant Portfolio Holder has directed or the Director considers that the matter should be referred to Executive Board for consideration.

<sup>2</sup> Together with similar and ancillary functions which have not been delegated to another Director.

<sup>3</sup> other than in relation to Leeds City Council staff or activities

<sup>4</sup> including livestock markets and animal breeding and boarding establishments

**7) Waste including:-**

- a) Development and implementation of a municipal waste policy;
- b) refuse collection; and
- c) waste disposal.

**8) Cemeteries, crematoria, burial grounds and mortuaries including:-**

- a) The authority's role as burial authority;
- b) Provision, management and maintenance of public burial grounds and crematoria;
- c) Provision of burial and cremation services for the public; and
- d) contribution to the regional mortuary service serving West Yorkshire.

**9) Parks and countryside including:-**

- a) Creation, management and enhancement of green spaces<sup>5</sup>;
- b) Creation, management and enhancement of related visitor attractions and facilities;
- c) Public rights of way;
- d) Woodland and tree management;
- e) Provision of educational events and programmes; and
- f) Grass cutting and grounds maintenance.

**10) Countryside management including:-**

- a) provision and maintenance of footpaths and bridleways;
- b) management of the public rights of way network including legal recording, enforcement and maintenance activities;
- c) provision and maintenance of landscaping schemes; and
- d) management of designated conservation sites.

**11) Landlord Functions (funded by the Housing Revenue Account):-**

- a) Council Housing Management, including:-
  - i) Tenant involvement;
  - ii) Lettings & rent collection;
  - iii) Repairs & maintenance;
  - iv) Housing Revenue Account investment (to maintain existing and provide new council housing); and
  - v) Housing PFI projects

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<sup>5</sup> Including parks & city centre beds, nature reserves & woodlands, playgrounds, allotments

**12) Housing Functions (funded by the General Fund)**

- a) Condition and Occupation of Housing, including:-
  - i) Private and voluntary sector rental housing (including enforcement and licensing);
  - ii) Empty property strategy; and
  - iii) Partnerships with Housing Associations and other key stakeholders.
  
- b) Other Housing Services, including:-
  - i) Housing advice;
  - ii) Homelessness;
  - iii) Gypsies & travellers;
  - iv) Emergency & temporary accommodation;
  - v) Energy efficiency & fuel poverty; and
  - vi) Adaptations.